



Focus Awards Level 2 NVQ Certificate
in Active Leisure, Learning
and Well-Being Operational
Services (RQF)

601/4887/1

Qualification Summary

Key Information

Level	Sector	Qualification Type
2	Sport, leisure and recreation	Occupational
Total Qualification Time	Credit Value	Guided Learning Hours
250	25	145
Status	Methods of Assessment	Minimum Age
Available to learners	Portfolio of evidence	16



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Focus Awards Level 2 NVQ Certificate in Active Leisure, Learning and Well-Being Operational Services (RQF)

QRN: 601/4886/1

GLH: 145

TQT: 250

Credit: 25

Qualification Purpose:

The Focus Awards Level 2 NVQ in Active Leisure Learning and Well-Being Operational Services (RQF) is aimed at those learners working in a sport activity environment who work with other staff and customers and for staff who use and maintain equipment and facilities, including caravan parks. The qualification will provide learners with the necessary skills, knowledge and competence across areas such as health and safety, supporting teams, providing good customer service and using/ maintaining activity equipment.

Age ranges

Entry is at the discretion of the centre; however learners should be 16 or over to undertake the qualification.

Geographical Coverage

This qualification has been accredited for use in England and Northern Ireland.

Learner Entry Requirements

The qualification requires physical exertion and individual participation is essential, therefore a degree of physical fitness is necessary.

There is an element of communication (discussing, presenting, reading and writing) and application of number involved, and learners should have basic skills in communication and application of number at levels 3 and 2 respectively.



Reasonable Adjustments

Please refer to the 'Focus Awards Reasonable Adjustments and Special Consideration Policy'.

Assessment Methods

The Level 2 NVQ Certificate in Active Leisure, Learning and Well-Being Operational Services (RQF) is internally assessed.

Each learner is required to create a portfolio of evidence which demonstrates achievement of all the learning outcomes and assessment criteria associated with each unit.

The main pieces of evidence for the portfolio could include some or all of the following:

- Assessor observation
- Witness testimony
- Learner product
- Worksheets
- Assignments/projects/reports
- Record of oral and written questioning
- Learner and peer reports
- Recognition of prior learning (RPL)

Progression Routes

Learners seeking progress from this qualification can advance their skills further through the following:

- Level 2 and 3 Award in the principles of coaching sport
- Level 3 NVQ Diploma in leisure management
- Level 3 NVQ Diploma in sports development
- Level 3 Certificate in personal training

Supporting Material and Useful Websites

- <https://focusawards.org.uk/supportingmaterials>
- <https://ofqual.gov.uk>

Qualification Structure

In order to successfully achieve Focus Awards Level 2 NVQ Certificate in Active Leisure, Learning and Well-Being Operational Services (RQF) Learners must achieve 13 credits from 4 mandatory units and a minimum of 7 credits from the optional units with a total credit value of 20.

Mandatory Units

Unit Title	Unit Reference	Level	Credit	Guided Learning Hours
Support the work of the team and organisation	Y/601/4483	2	15	2
Promote health, safety and welfare in active leisure and recreation	D/601/4484	2	30	4
Support equality and diversity in active leisure and recreation	H/601/4485	3	15	2
Give customers a positive impression of yourself and your organisation	L/601/0933	2	33	5

Optional units

Unit Title	Unit Reference	Level	Credit	Guided Learning Hours
Use and maintain ride-on powered equipment	H/502/0440	2	23	3
Use and maintain non-powered and hand held powered tools and equipment	K/502/0438	2	23	3
Use and maintain pedestrian controlled powered equipment	R/502/0434	2	23	3
Use and maintain chippers and/or shredders	T/502/0443	2	23	3
Resolve customer service problems	M/601/1511	2	40	6
Operate plant to provide and maintain an ice surface	F/601/4493	2	30	4
Prepare hard standings and paths for caravans	J/601/4494	2	22	3
Contribute to environmental conservation in active leisure and recreation	L/601/4495	3	45	6
Maintain the safety of the pool environment and its users	R/601/4496	2	30	4
Maintain the safety of the ice rink environment and its users	D/601/4498	2	22	3
Process payments for purchases	H/601/4499	2	15	2
Provide a facility reception service	L/601/4500	2	15	2
Support other team members in their work	R/601/4501	2	7	1
Set up, take down and store activity equipment	K/601/4486	2	22	3
Check and service activity equipment	M/601/4487	2	22	3
Site caravans on parks	A/601/4489	2	22	3
Clean and tidy facility areas	M/601/4490	2	15	2

Deal with substances hazardous to health	T/601/4491	2	15	2
Operate plant to maintain the quality of pool water	A/601/4492	2	30	4
Maintain grounds of premises and facilities	H/601/6513	2	25	3
Maintain site security and safety	J/601/6522	2	25	3
Monitor and maintain electrical and plumbing services	Y/601/6542	2	38	4
Carry out maintenance and minor repairs	A/600/6344	2	24	3
Check and maintain sport/play surfaces and equipment	D/601/4050	2	22	3

Staff Requirements

Requirements for Tutors/Instructors

Tutors delivering the qualification will be required to hold or be working towards a teaching qualification. This may include qualifications such as the Levels 3, 4 or 5 in Education and Training, or a Certificate in Education. Focus Awards will however; consider other teaching qualifications upon submission. Tutors must also be able to demonstrate that they are occupationally competent within the sector area.

Requirements for Assessors

Assessors will be required to hold, or be working towards a relevant assessing qualification. This includes qualifications such as:

- Level 3 Award in Assessing Competence in the Work Environment
- Level 3 Award in Assessing Vocationally-Related Achievement
- Level 3 Certificate in Assessing Vocational Achievement

Focus Awards will however; consider other relevant assessing qualifications upon submission. Assessors who only hold the Level 3 Award in Understanding the Principles and Processes of Assessment will be required to complete an additional programme of study to achieve the relevant competency units required for one of the qualifications listed above.

Trainee assessors who do not hold an assessment qualification will require their decisions to be countersigned by a suitably qualified assessor.

Assessors must also be able to show they are occupationally competent within the sector area

Requirements for Internal Quality Assurers (IQA)

Internal Quality Assurers should hold or be working towards the following an IQA qualification. This may include qualifications such as the V1 (previously D34), or the Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice. Focus Awards will however; consider other relevant IQA qualifications upon submission. Trainee IQAs who do not hold an IQA qualification will require their decisions to be countersigned by a suitably qualified IQA. IQAs must be able to demonstrate occupational competence.