



Focus Awards Level 2 Certificate in  
Supporting Teaching and Learning in  
Schools (RQF)

601/7118/2

# Qualification Summary

## Key Information

Level	Sector	Qualification Type
2	Direct Learning Support	Occupational Qualification
Total Qualification Time	Credit Value	Guided Learning Hours
300	30	185
Status	Methods of Assessment	Minimum Age
Available to Learners	Portfolio of Evidence	16



## Focus Awards Level 2 Certificate in Supporting Teaching and Learning in Schools (RQF)

QRN: 601/7118/2

GLH: 185

TQT: 300

Credit: 30

### Qualification Purpose:

The Focus Awards Level 2 Certificate in Supporting Teaching and Learning in Schools (RQF) is aimed at those members of the school workforce who directly support the teaching and learning of pupils. The qualification provides the knowledge and understanding needed to work directly with children or young people in supporting the assessment for learning, developing relationships, promoting equality and diversity, and understanding how to safeguard the wellbeing of children and young people.

### Age Ranges

Entry is at the discretion of the centre. However, learners should be at least 16 years old to undertake this qualification.

### Geographical Coverage

This qualification is available in England and Northern Ireland.

### Learner Entry Requirements

Focus Awards does not set any other entry requirements, but additional criteria may be requested or specified by the centre.

### Reasonable Adjustments and Special Considerations

Please refer to the Focus Awards 'Reasonable Adjustments and Special Considerations policy'.

<https://www.focusawards.org.uk/wp-content/uploads/2016/08/Reasonable-Adjustments.pdf>



## Assessment Methods

This qualification is Internally Assessed. Each learner must create a portfolio of evidence that demonstrates achievement of all the learning outcomes and assessment criteria associated with each unit.

The main pieces of evidence for the portfolio could include some or all of the following:

- Assessor observation
- Witness testimony
- Learner product
- Worksheets
- Assignments/projects/reports
- Record of oral and written questioning
- Learner and peer reports
- Recognition of prior learning (RPL)

## Progression Routes

Learners wishing to progress from this qualification can undertake the following qualifications:

- Focus Awards Level 3 Diploma in Specialist Support for Teaching and Learning in schools (RQF)
- Focus Awards Level 3 Certificate in Supporting Teaching and Learning in Schools (RQF)
- Focus Awards Level 3 Award in Supporting Teaching and Learning in Schools (RQF)

## Supporting Material and Useful Websites

- <https://focusawards.org.uk/supportingmaterials>
- <https://ofqual.gov.uk>



## Qualification Structure

Learners must complete all mandatory units to achieve 24 credits, 3 credits from optional group A and 3 credits from optional group B. Learners will achieve a total of 30 credits.

### Mandatory Units

Unit Title	Unit Reference	Level	Credit	Guided Learning Hours
Child and young person development	H/601/3305	2	2	15
Safeguarding the welfare of children and young people	K/601/3323	2	3	20
Communication and professional relationships with children, young people and adults	F/601/3313	2	2	15
Equality, diversity and inclusion in work with children and young people	D/601/3321	2	2	15
Help improve own and team practice in schools	T/601/7391	2	3	15
Maintain and support relationships with children and young people	D/601/7403	2	3	15
Support children and young people's health and safety	T/601/7410	2	3	15
Support children and young people's positive behaviour	T/601/7407	2	2	15
Support learning activities	A/601/7411	2	4	25

### Optional Units

Unit Title	Unit Reference	Level	Credit	Guided Learning Hours
Schools as organisations	A/601/3326	2	3	20
Schools as organisations	T/601/3325	3	3	15
Contribute to supporting bilingual learners	L/601/7414	2	2	12
Invigilate tests and examinations	Y/601/7416	3	3	19
Prepare and maintain learning environments	D/601/7417	2	3	18
Provide displays in schools	K/601/6500	2	3	15
Support assessment for learning	A/601/4072	3	4	20
Support children and young people at meal or snack times	A/601/6517	2	3	18
Support children and young people with disabilities and special educational needs	D/601/6526	2	4	26
Support children and young people's play and leisure	T/601/6564	2	3	16
Support children and young people's travel outside of the setting	Y/601/6573	2	3	22
Support extra-curricular activities	M/601/6577	2	3	15
Support the use of information and communication technology for teaching and learning	A/601/6579	2	2	12
Move and position individuals in accordance with their plan of care	J/601/8027	2	4	26
Provide support for therapy sessions	D/601/9023	2	2	14



# Staff Requirements

## Requirements for Tutors/Instructors

Tutors delivering the qualification will be required to hold or be working towards a teaching qualification. This may include qualifications such as the Levels 3, 4 or 5 in Education and Training, or a Certificate in Education. Focus Awards will however; consider other teaching qualifications upon submission. Tutors must also be able to demonstrate that they are occupationally competent within the sector area. Specifically for this qualification the tutor/instructor must hold the qualification as a minimum.

## Requirements for Assessors

Assessors will be required to hold, or be working towards a relevant assessing qualification. This includes qualifications such as:

- Level 3 Award in Assessing Competence in the Work Environment
- Level 3 Award in Assessing Vocationally-Related Achievement
- Level 3 Certificate in Assessing Vocational Achievement

Focus Awards will however; consider other relevant assessing qualifications upon submission.

Assessors who only hold the Level 3 Award in Understanding the Principles and Processes of Assessment will be required to complete an additional programme of study to achieve the relevant competency units required for one of the qualifications listed above.

Trainee assessors who do not hold an assessment qualification will require their decisions to be countersigned by a suitably qualified assessor.

Assessors must also be able to show they are occupationally competent within the sector area

## Requirements for Internal Quality Assurers (IQA)

Internal Quality Assurers should hold or be working towards the following an IQA qualification. This may include qualifications such as the V1 (previously D34), or the Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice. Focus Awards will however; consider other relevant IQA qualifications upon submission.

Trainee IQAs who do not hold an IQA qualification will require their decisions to be countersigned by a suitably qualified IQA. IQAs must be able to demonstrate occupational competence. Specifically for this qualification the IQA must hold the qualification as a minimum.

